Settling-in Policy

STATEMENT OF INTENT

Little Fishes Pre-school aims to make all children feel happy and safe in the absence of their parent/carer and to part from them with confidence and security. We support each child as an individual with their own needs and employ a tailored settling-in strategy for each child.

- Parents are encouraged to visit the pre-school for a stay-and-play session before admission.
- Home visits are offered to enable children to meet their keyworker on 'safe' territory prior to starting, to gather information from parents and discuss any parental concerns.
- Parents are asked to complete an 'All about me' book to support settling in.
- Flexible admission procedures and strategies are employed to assist settling in, for example, parents staying or shorter sessions.
- An individual plan with agreed strategies with parents is employed for children having prolonged difficulties settling. Staff work closely with parents to ensure that both parents and children are supported throughout this process however long it may take.
- Where applicable, if a child attends another setting as well as Little Fishes Pre-school, we will seek the parents' permission to liaise with the other setting about the child in order to ensure consistency for the child's well-being and development.

Date policy reviewed November 2026

Signed on behalf of the Pre-School Trustees_____

Name and position of signatory Denise Smith, Chair

Policy review date **November 2027**